

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

clerk@wilberfossparish.org.uk

www.wilberfossparish.org.uk

MINUTES

19th August 2021

Present: Councillors Richard Rains, Lynda Hoyle, Claire Norman and David Barnett together with Ward Councillor David Sykes and one member of the public. In the absence of both the Chair and the Vice Chair, and prior to the meeting, Cllr Hoyle agreed to chair the meeting.

The 15 minute question time was not utilised.

1. Apologies were received from Chair Judy Abernethy, Vice Chair David Smith and Cllrs Johnson, Wallis and Steve Abernethy.
2. There were no declarations of interest.
3. The Minutes of the Meetings of 15th July were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors considered Planning Application 21/02366/PLF | Erection of single storey extension to side for additional living space | Villa Farm 39 Main Street Wilberfoss York East Riding of Yorkshire YO41 5NA. Comments made prior to the meeting by Councillors absent from the meeting were considered but those present had no observations to make.
 - 4.2 Councillors considered Planning Application 21/02605/PLF | Erection of 1.83m high boundary fence to frontage following removal of existing conifer hedging | 2 Moorfield Way Wilberfoss East Riding of Yorkshire YO41 5PL and had no observations to make.
 - 4.3 Councillors considered Planning Application 21/02165/PLF | Construction of a dormer window to rear | 3 St Oswalds Close Wilberfoss East Riding of Yorkshire YO41 5LT and had no observations to make.
 - 4.4 Councillors were notified that Planning Application 21/01989 | Variation of condition 11 | 3 Main Street, Wilberfoss had been granted.
5. Ward Cllr David Sykes reminded the Council of the *Do It for East Yorkshire* funding opportunity and that it has no deadline. Cllr Hoyle suggested putting details in the Newsletter for other community groups to consider. It was acknowledged that £5m of funding has been secured by East Riding of Yorkshire Council for specific tasks. Cllr Sykes was notified of item 8.1 on the Agenda and agreed to take the issue up on the Council's behalf. Cllr Rains asked whether there was any update on the by-pass proposed for Wilberfoss but Cllr Sykes was unable to provide any concrete update.
6. The Clerk advised that, at the request of the grounds maintenance contractor, she had instructed mole eradication in order to assist him in his maintenance of public areas in the village.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 The Clerk advised that there had been no objection to the positioning of two seats instead of one on land owned by East Riding of Yorkshire Council on Storking Lane/Park Lane. Furthermore, a landowner has given permission for a bench to be positioned on their land adjoining Footpath 6. Verges along Birker Lane could also be considered as they are maintained by East Riding of Yorkshire Council, so too is land on Storking Lane/Ings Road and on Mill Hill. The Parish Council is liaising with ERYC's Countryside Access Officer who has offered to supply two benches for the rural locations. These benches are made from oak sleepers and will be provided and installed free of charge by East Riding of Yorkshire Council.

The Parish Council had initially agreed to the purchase of 4 benches as part of a bundle, at a cost of £250 each. This price was quoted to the two families who have requested to fund memorial benches. If the Parish Council's only

Action

needs to purchase 2 benches the purchase is no longer part of a bundle and the cost of each bench will rise to £275. It was agreed that as the two rural benches are without cost, the difference of £50, plus the cost to fit the benches straight into the grass, will be funded through the ring-fenced recycle credit funding pot.

7.2 The Clerk advised that only 4 residents have requested IT Training, despite the opportunity being offered in two consecutive editions of the village Newsletter. The funding that the Parish Council had initially secured was on the strength of Wilberfoss becoming a Digital Champion and linking the training to the provision of a café. The proposed scheme has not received sufficient community support to secure funding. Despite this, it was acknowledged that the free training would be beneficial to those who have expressed an interest, so the training will be covered by ring-fenced recycle credit funds.

7.3 The Clerk advised that she had met with a tree surgeon who suggested the removal of much of the holly on Parish Council owned land on Ings Road, along with the removal of a limited number of dead trees. In addition, and in line with the Village Biodiversity Plan, the Parish Council has received a proposal from a resident wildlife gardener to turn the area into a small wildlife habitat. The area is already utilised by hedgehogs and improvements could encourage further wildlife and an opportunity for local school children to learn about biodiversity and wildlife. The Parish Council committed to the suggestion made by the wildlife gardener at an initial cost of £480 plus the cost of a skip. It was acknowledged that ongoing development and maintenance of the area could be funded by the annual donation from the Wilberfoss Quarry Community Fund.

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**

8.1 As the Parish Council's representative on the PFA, Cllr Norman advised that there was nothing to report as there had not been a meeting of the PFA committee.

8.2 The Clerk had previously advised that unmanned parked vehicles on Cherry Hill/Wilberfoss Hill are causing an obstruction to local landowners. She had further confirmed that she had approached the East Riding of Yorkshire Council grounds maintenance supervisor who in turn had advised her to contact ERYC Forestry Department. Ward Cllr David Sykes had agreed to liaise with departments within ERYC on the Parish Council's behalf.

9. **Councillors Reports for future Agendas**

9.1 Cllr Barnett enquired whether contact had been made with ERYC regarding the idling of vehicles and the resultant impact they have on the environment. The Clerk advised that she had put a notice in the Newsletter and had also asked the Head of Wilberfoss School to do the same with the school Newsletter, although Cllr Hoyle advised that the term may have finished before the contact was made. The Clerk had not taken the issue up with East Riding of Yorkshire Council. This will be rectified.

9.2 Cllr Rains advised that the privately owned hedge on Birker Lane is again obstructing traffic and the Clerk was asked to take the issue up on the Council's behalf. Cllr Rains further advised of a faulty streetlight on Middle Street without a column number and agreed to further investigate.

10. **Administration Matters**

10.1 There was nothing to report.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)

11.1 The Clerk/RFO sought payment for the following transactions

James Horsley Limited (Grounds Maintenance)	£521.26
Wilberfoss Community Centre (Room Hire)	£20.00
Post Haste (Newsletter Production)	£285.00
Clerk's telephone and broadband expenses	£184.86
Combined staff salaries	£693.80

Meeting closed 20.22

..... Acting Chairman Clerk
Cllr Lynda Hoyle